

St Peter and St Paul, Blandford Forum

Our Mission: **Transforming our Community, one life at a time.**

Our Vision: **Growing and Nurturing Disciples who are confident, Connected and Compassionate.**

Minutes of PCC meeting held on Thursday 14 September 2017
at 7.30pm in the Parish Centre

Present: Rev. Jonathan Triffitt (JT), Rev. Neil Robertson (NR), Dan Roberts (DR), Barbara Curtis (BC), Pat Ellen (PE), Sophie Crompton (SC), Carolyn Telford (CT), Anne Shire (AS), Philip Whitcomb (PW), Heather Stringer (HS), Anita Roberts (AR) and Sara Loch (SL).

Annabelle Valentine (AV) was present to talk about the Church Christmas Card which was taken as first item.

1. **Opening Prayer and Reflection:** JT read the Collect for the Day of the Holy Cross.
2. **Apologies:** Rodney Smith (RS), Graham Poynter (GP), Clive Newlin (CN) and Chris Curtis (CC)
3. **Minutes of Last PCC:** The minutes of the PCC meeting held on 20 July 2017 were agreed and signed as a true record.
4. **Matters arising from the minutes:**

Christmas Card: AV has now produced 2 designs and the PCC are wanting to use both. Bible verses were selected for the inside message. It was agreed to have 600 printed of the Cupola and 400 of the Angel. PCC are very grateful to AV for her time and her generosity in handing over the copyright.

Bicycle rack: JT advised that the Town Team were also looking at cycle racks so now was a good time for ideas. Agenda item for October.

Safes: These are now repaired and back in use.

Service pattern: Numbers at the 8.30 services were 8 and 14 which was a positive start and will be reviewed again later in the year.

5. **Correspondence:**

Letter from William Triffitt: WT resigned his position from the PCC with effect from 18 August due to his New Wine Discipleship commitments. BC has written to thank him for his contribution to the PCC.

Foodbank: Brooke MacCallum requested that charges for use of the Parish Centre in August be dropped. PCC agreed to his request as a one-off goodwill gesture.

6. **AOB:**

Wedding Fees: SL brought current figures to the meeting. These were agreed and will be reviewed again next year.

Home Groups: NR explained his vision for the new format for home groups. The aim is to provide small to medium sized (6-20) communities which nurture, teach, encourage, motivate, give, grow and serve together so they become increasingly Confident, Connected and Compassionate in order to 'transform our community one life at a time'. The PCC were keen to support this initiative.

Organisational Structure: JT shared with the PCC his thoughts around the need to review the organisational structure of the church. BC, PW and NR agreed to look into this.

Community Kitchen:

- The PCC agreed to continue the project and will support and attend
- Joanne Triffitt, Susanne Tun Pe and Juliet Wareham will lead this initiative
- The office can be used for printing etc. While the Community Kitchen is running no other bookings are to be taken for the Centre
- Dates for this year: 23-25 October and 18-20 December

7. **Safeguarding:**

External Review will take place in October by Steve Long from the Diocese.

8. **Reports:**

Financial Report:

- PW highlighted that income is down but Giving in Grace will highlight this. This is a concern especially as the Share will go up next year
- £1500 has been reclaimed in Gift Aid
- Parish Giving Scheme is now ready to be launched on 5 November.
- It was agreed that there was no money to employ a finance person in the office

Wardens Report:

Noticeboards

- Aluminium not wood. Angled either side of the steps in East Street. Same wording on each board with name of church, rector and time of service etc. SL and RS to get firm quote and a 'mock up' of the noticeboard
- Simon Roberts has kindly made A boards to advertise 'Open for Prayer' etc
- Notice to go on South door pointing to entrance
- Foyer to be redesigned and used for information

Old Office

- To be used as a Prayer Space during the week and Children's crèche/space on Sundays. Service to be relayed into crèche room. Ideas on how to do this and security of equipment needed.

- Interpretation information to be displayed at key points in church

Risk Survey

- Fire exit signs to go up. No faculty needed.
- Health and Safety induction to be given to Church sitters

Repairs to Stained Glass window

- SL to check that the Insurance company are happy with only 2 quotes
- SL proposed, JT seconded and all agreed that Salisbury Cathedral Glass be used for the repair

Centre Management Group:

- Plastic shed has been proposed for £650 to replace the broken shed
- Second quote not yet received on GSHP but PCC agreed that CMG could make the decision on the best proposal and quote.
- Concerns were raised about the decision not to employ a caretaker but to appoint a cleaner instead. Safer Recruitment Guidelines must be followed for all employees and for volunteers.

Cupola Project:

- Nothing further to add

Deanery Synod:

- Next open meeting 23 November will be led by Debbie Orris, Diocesan Discipleship Co-ordinator.

9. **Next PCC Meeting:** 19 October 2017

10. **Closing Prayer:** NR closed the meeting with prayer at 9.45pm

2017 Meetings: 30 November