

## St Peter and St Paul, Blandford Forum

Our Mission: **Transforming our Community, one life at a time.**

Our Vision: **Growing and Nurturing Disciples who are confident, Connected and Compassionate.**

Minutes of PCC meeting held on Thursday 20 July 2017  
at 7.30pm in the Parish Centre

**Present:** Rev. Jonathan Triffitt (JT), Rev. Neil Robertson (NR), Dan Roberts (DR), Rodney Smith (RS), Graham Poynter (GP), Barbara Curtis (BC), Clive Newlin (CN), Chris Curtis (CC), Carolyn Telford (CT), Anne Shire (AS), Heather Stringer (HS) and Sara Loch (SL)

**Welcome:** Annabelle Valentine for Christmas card item, which was taken as item 1, and Neil Robertson to his first PCC meeting.

1. **Opening Prayer and Reflection:** JT reflected on Mission and Prayer
2. **Apologies:** Pat Ellen (PE), Sophie Crompton (SC), William Triffitt (WT), Philip Whitcomb (PW) and Anita Roberts (AR).
3. **Minutes of Last PCC:** The minutes of the PCC meeting held on 15 June 2017 were agreed and signed as a true record.
4. **Matters arising from the minutes:**

**Christmas Card:** PCC were very happy with AV's initial design. PCC need to agree the verse for inside and the number to be printed etc. AV has very kindly said the original and copyright will be given to the Church.

**Bicycle rack:** CC was asked to look at the possibility and cost of both creative and functional bicycle rack designs. CC to contact Blandford Town Council and bring proposals, with costs, to the next meeting.

**Hire Charges:** BC has drawn up guidelines which the PCC approved in general. Discussion centred around the change of use when the building is open and JT felt this should be charged accordingly. BC and RS to look at Terms and Conditions and SL to check on insurance. New procedure to be in place for January.

5. **Correspondence:**

**General Data Protection Regulation:** Information has been received from Miriam Longfoot (Diocesan Secretary) and has been distributed to the PCC who agreed that a disclaimer should be in place as part of the signature on all email correspondence from the Church address.

**Offering:** Osbert and Susannah Tun Pe had emailed their thanks for the support given to them while working in Thailand.

6. **AOB:**

**Wedding and Funeral Fees:** SL to bring current figures to September meeting for discussion.

**Pattern of Worship:** JT explained his intention to introduce a weekly Sunday 8.30am Common Worship (Holy Communion) service in September, and to make the 10am a Family Service, with only 1 Holy Communion a month. PCC were in agreement with this arrangement.

**Church Logo:** JT thanked Simon Crompton for spending time and energy working on ideas for the logo. The Church name and mission statement to be used.

**A Church Near You website:** CC asked for any comments especially with regard to accessibility.

**Christian Aid:** CT asked if profits from the Harvest Supper could support mission work. CT to take this suggestion to the social committee.

**Double Decker Bus:** CT advised that there is an HGV driver, with a vintage bus, in our congregation and suggested that a social event could be organised, which the PCC thought was a great idea!

7. **Safeguarding:**

External Review will take place in September.

8. **Reports:**

**Financial Report:** (by email)

- PW will draw up a financial procedures policy and a charity reserves policy for approval at the next meeting.
- PCC also authorised Philip to update the Charity Commission entry to reflect the current make-up of the PCC
- The PCC set up a subcommittee to work on the implementation of the Giving in Grace Scheme
- The PCC request the Parish Giving Scheme to commence operation of the scheme on our behalf in the parish.
- An approach is made to Langton Long PCC to see whether they would also like to implement the Giving in Grace and the Parish Giving Scheme and explore ways the two PCCs can work together.

SL proposed, JT seconded and all agreed that PW should proceed with these proposals.

**Wardens Report:**

- Following the break in the Safe Locks have now been removed for re-ordering.

- CCTV - SL to explore the cost of replacing it and to see if it can be claimed on the insurance.
- Silver Ware – Agreed that the silver ware will come to safe storage in Blandford so that it can be valued for the insurance company to advise on the type of safe needed.

***Centre Management Group:***

- Minutes circulated
- PCC acknowledged the contribution that Manfred makes to the Centre.

***Cupola Project:***

- HLF pre app for the whole roof is being prepared. Soft ware costs to be included in the application
- Final bill from Norman & Underwood is due in September
- Heritage Open Days, 7-10 September, and bookings are already being made for tower tours
- £2,000 promised from Rank Foundation
- Disabled access to start in August
- Church to be open on Carnival Night - September 9

***Deanery Synod:***

- Minutes circulated
- New Deanery Secretary needed

9. **Next PCC Meeting:** 14 September 2017

10. **Closing Prayer:** NR closed the meeting with prayer at 9.50pm

**2017 Meetings:**

19 October, 30 November